

**15th GNIDSR IQAC MEETING**


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**15th GNIDSR IQAC MEETING**

Aug 18 at 1:00 PM 📺 Join Google Meet

**Committee Name : Internal Quality Assurance Cell , GNIDSR****Notice No : Gn/Admn/21/298****Date & Time of Meeting : 18th August 2021 at 1:00 pm****Venue : Online via Google Meet****Link : <https://meet.google.com/xkp-sovp-ucn>****Members Present :**

1. Prof Dr Jayanta Bhattacharyya – Principal ( Chairperson )
2. Mr Simarpreet Singh – Nominee from Narula Education Trust ( Director JIS Group )
3. Prof Dr Amit Ray – Senior Faculty ( HoD , Oral & Maxillofacial Surgery )
4. Prof Dr Paromita Mazumdar - Senior Faculty ( HoD , Conservative Dentistry & Endodontics )
5. Prof Dr Soumitra Ghosh – Senior Faculty / Hospital Superintendent ( IQAC Coordinator )
6. Prof Dr Preeti Goel – Mid Level Faculty (Professor , Prosthodontics )
7. Prof Dr Richi Burman – Mid Level Faculty ( Professor , Oral & Maxillofacial Surgery )
8. Dr Saurav Maji – Entry Level Faculty ( Senior Lecturer , Prosthodontics )
9. Dr Manish Jha – Entry Level Faculty ( Senior Lecturer , Orthodontics )
10. Ms Trisha Banerjee – Student Representative ( President , Students Council )
11. Dr Kasturi Mukherjee – Nominee from Alumni ( Consultant Orthodontist )
12. Mrs Sukanya Chakraborty – Nominee from Parents
13. Mr Jyoti Banerjee – Nominee from Society ( St Xavier's Institution , Panihati , Kolkata )
14. Dr Jayanta Ghosal – Nominee from Industry ( Consultant Pediatrician )
15. Mr. Rana Ghosh – Administrative Head , GNIDSR
16. Dr Shibendu Biswas - Administrative Officer , GNIDSR
17. Dr Samiran Das - Feedback Committee Incharge , GNIDSR ( Special Invitee )

  
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**Members Absent :**

18. Dr Debadeep Chakravarty - Nominee Employer ( Consultant Surgeon , Peerless Hospital )

**AGENDA WISE DISCUSSION IN THE 15th IQAC MEETING :****Agenda No 1 : Introduction To The Meeting**

**Notes & Discussion :** The IQAC Coordinator Prof Dr Soumitro Ghosh welcomed all the members to the committee meeting. As the quorum of the meeting was achieved , the meeting was started. he briefed the members that Dr Shibendu Biswas was inducted into the committee on Ad-Hoc basis till new administrative officer is recruited. He welcomed Dr Samiran Das ( Incharge Feedback Committee as Special Invitee to the meeting.

**Agenda No 2 : Confirmation of The Minutes of the Last Meeting**

**Notes & Discussion :** The minutes of the meeting circulated after the last meeting were confirmed to be approved as no further remarks were received for the same.

**Resolution :** The minutes of the previous meeting were approved by the committee.

**Agenda No 3 : Review Of Academic Progress Till Core Teaching Month 08**

**Notes & Discussion :** Prof Dr Preeti Goel briefed the committee members that the syllabus completion as per yearly lesson plan and academic calendar is as per schedule. Core Teaching Month 08 teaching was completed for 2nd to 4th Yr BDS. For 1st Yr BDS the core teaching month 08 was running currently. She also briefed the committee about successful and completion of 2nd Online Internal Assessment and Supplementary University Examination ( which were delayed due to Covid Pandemic ). Prof Dr Goel proposed formation of Departmental Board of Studies with External Members ( Distinguished Academicians and Industry Experts ) for further Curricular Enrichment. Prof Dr Preeti Goel briefed the members about the recent Amendments to the Institutional R&D Policy in the R&D Committee Meeting held on 16th August 2021. The major amendments were as follows -

- a) Mandatory Online Submission of 2 Manuscripts in Indexed Journal by PGs , with one being their thesis/dissertation to be submitted within 15 days of submission of thesis.
- b) Incubation Days for UG & PG to be incorporated in the Academic Calendar
- c) Any One Short Studies/Surveys/Research Proposal Writing to be mandatorily submitted by interns prior to completion of internship. One Study to have a maximum of 5 student members

**Resolution :** The members noted the information. Members were told of the DCI Calendar and WBUHS adopting the same by the Principal. The members accepted the proposal to

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incorporate the Departmental Board of Studies and referred the matter to the Curriculum Committee/College Council for final approval. Composition of the DeptBOS would be further discussed.

#### Action Points :

- Submit Final Copy of Completed R&D Policy Amendments to IQAC Wed, Sep 8  
Coordinator - Dr Paromita Mazumdar
- Review Final Decision of Curriculum Committee on Dept BOS - IQAC Tue, Aug 31  
Coordinator

#### Agenda No 4 : Review Of MOUs of GNIDSR

**Notes & Discussion :** The Principal Prof Dr Jayanta Bhattacharyya briefed the members about the International Mobility Program of 2021 to be scheduled from 18th Oct for 2 weeks for 31 students of GNIDSR under its MoU with IMU Malaysia. He also briefed about the utilization of MoU with CGCRI where Prof Dr Abhijit Chakraborty has submitted an application for Research Grant for 65.00 Lakhs on Study based on Nobel Bioactive Glass awaiting approval. The Principal proposed pursuing MoU with the following organizations - Bose Institute , Dentsply Cirona , Colgate Palmolive and AIIMS Kalyani.

**Resolution :** The proposal were accepted and the Principal was requested to pursue the matter forward.

#### Action Points :

- Identify Resource Person for MoU at Bose Institute , AIIMS Kalyani , Dentsply Sirona and Colgate Palmolive and send email for Intent of MoU to them by Prof Dr Jayanta Bhattacharyya. Wed, Sep 1

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#### Agenda No 5 : Planned Quality Initiatives Of IQAC For Aug - Nov 2021

**Notes & Discussion :** The meeting progressed with Prof Dr Richi Burman proposing the following Quality Initiatives to the committee based on discussion with all members -

- a) Identify Faculty with Poor Publication Ratio in Last 5 years and conduct focused training for them in collaboration with DEU and R&D Committee.
- b) Seminar on Conducting Clinical Trail & Research Grant Writing for academic year 2020-21 in collaboration with R&D Committee
- c) Digitization of Internal Assessment Examinations using Software Based Applications
- d) Digitization of Record Keeping by developing Departmental Level ERP based on NAAC Criteria's in collaboration with JIS Group and Hash Technologies.
- e) Collaboration with TopDoc for Value Added/Add on Course for promoting E-Content by our faculty.
- f) Conducting Clinical Audit of All Departments based on Pilot Study which concluded recently.

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**Resolutions:** The Secretary Mr Rana Ghosh proposed developing the Satellite Centre at Barrackpore Commissionerate for more focused extension activities and Child Abuse Cell of GNIDSR. Dr Saurav Maji proposed Digitizing the TPIA Objective Assessment Sheets for more ecofriendly solutions. Prof Dr Jayanta Bhattacharyya proposed only digitising the first two internal examinations and conducting the third internal in the pattern of university examinations. All the proposals were accepted and forwarded for necessary implementation / pursual by the coordinator .

**Action Points :**

- Identify Faculties with Low Publication Index by DEU and submit list to R&D Committee Chairperson Sun, Aug 29
- Designate Resource Persons for Training on Publications , Clinical Trails & Research Grant by Dr Paromita Mazumdar Mon, Sep 6
- Identify Software's available for conducting examinations best suited for our system by Dr Manish Jha Sat, Sep 4
- Conduct Professional Training for GNIDSR Office in Fellow Software - DEU led by Dr Richi Burman Wed, Aug 25
- Review of ERP for NAAC Criteria Based Documentation Solution - Dr Saurav Maji Sat, Sep 18
- Review of Discussions with TopDoc Resource Person & Road Map - Dr Soumitra Ghosh Sat, Sep 18
- Make Guidelines for Clinical Audit & Hold Meeting of Stakeholders for Conduct of Same - Dr Preeti Goel Mon, Sep 6
- Extend MoU / Collaboration with Barrackpore Commissionerate and setup necessary facility - Mr Rana Ghosh Sat, Sep 18
- Devise Road Map to Digitize All Objective Assessment Sheets - DEU led by Dr Saurav Maji Mon, Sep 6

**Agenda No 6 :** Review Of Collection Of Feedback From Stakeholders For 2020-21

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**Notes & Discussion :** Dr Samiran Das briefed the members about the collection of feedback from stakeholders. The number of feedback collected from students , faculty and parents were briefed to the members. Feedback collection from Employers , Professionals and Alumni was under progress. The annual stakeholder feedback report was expected in the November meeting. The members were briefed about the online availability of all feedback forms and upgradation of patient feedback boxes.

**Resolution :** The members noted the information.

**Action Points :**

- Take Review of Progress of Feedback Collection from Parents , Employers and Professionals by Feedback Committee - Prof Dr Soumitra Ghosh ( IQAC Coordinator ) Mon, Sep 6

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Agenda No 7 : Progress Of NAAC SSR Preparation

**Notes & Discussion :** Prof Dr Burman briefed the members about the kind allowance of NAAC Director to extend the SSR submission deadline for GNIDSR due to the Second Covid Wave in Pandemic. He briefed the members that with the partial resolution of the second wave the institute expects to be ready with the documentation and do the necessary internal validation within 31st August , 2021. The SWOC and Publication Data of the college was being re-assessed by the Steering Committee.

**Resolution :** The members noted the information.

**Action Points :**

- Complete Internal Data Validation and Review of SSR Submission by IQAC Coordinator Tue, Aug 31

Agenda No 8 : Review Of Social Extension & Alumni Activity

**Notes & Discussion :** Dr Saurav Maji briefed the members about the financial status of the alumni and registration drive to be conducted. The incorporation of Revised Event Calendar with 20% addition to current extension activities was passed by the Extension Committee on 9th August and distributed to all students and faculties and student council. He proposed that the college plans to conduct a 75 DAY CAMPAIGN called " Freedom from Oral Diseases " on the occasion of 75 Years of Independence. The Principal briefed about a collaboration with Colgate for the same.

**Resolution :** The members accepted the proposal.

**Action Plan :**

- Status of Registration Drive of Alumni - Dr Saurav Maji *Dr. On*  
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Wed, Sep 15
- Road Map and Activity List of Freedom from Oral Disease Campaign - Dr Santanu Sen Roy Sat, Aug 28

Agenda No 9 : Review Of Requirements For Building / Equipment / Lab / Staff

**Notes & Discussion :** Prof Dr Soumitra Ghosh briefed the members that GNIDSR proposed to be the only institute in Eastern India to procure a CAD-CAM Setup. The Principal briefed the members that a formal proposal for the same will be submitted to the Board of Governors next month if approved by the committee today.

**Resolution :** The members lauded the proposal and requested Dr Bhattacharyya to submit proposal with the BOG.

**Action Point :**

- Proposal for BOG for CAD-CAM Procurement by Dr J Bhattacharyya *Chairperson*  
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Sat, Sep 4

Agenda No 10: Miscellaneous

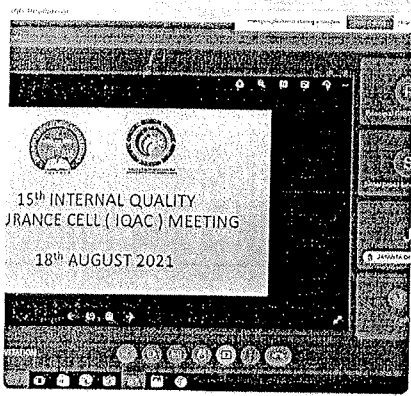
Nil

Agenda No 11 : Vote Of Thanks

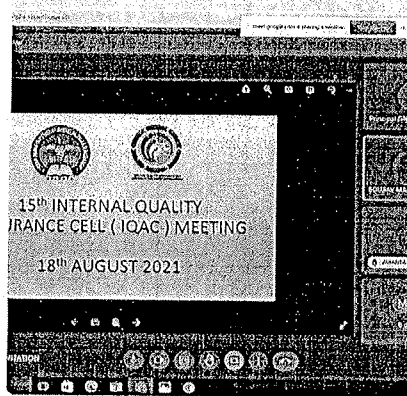
The meeting concluded with the Vote of Thanks to all members. The next meeting date is tentatively is 3rd Nov 2021.

Minutes Drafted By : Prof Dr Preeti Goel

Minutes Recorded By : Prof Dr Soumitra Ghosh

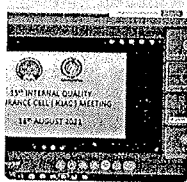


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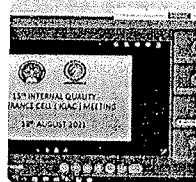


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